LETTER OF APPLICATION FOR ACCREDITATION

[COMPANY LETTERHEAD]

Date: _____

THE BIDS AND AWARDS COMMITTEE
Local Government Unit of General Santos City
Dr. Jorge P. Royeca Hospital
General Santos City

Subject: APPLICATION FOR ACCREDITATION AS PROSPECTIVE CONSIGNOR
Invitation for Accreditation of Prospective Consignors for the Implementation of the Consignment System of the Dr. Jorge P. Royeca Hospital (DJPRH) for CY 2026–2027

Dear Members of the Bids and Awards Committee:

We, **[NAME OF COMPANY/SUPPLIER]**, a duly registered **[corporation/partnership/sole proprietorship]** with principal office address at **[COMPLETE ADDRESS]**, hereby signify our intention to apply for **accreditation as a prospective consignor** for the implementation of the Consignment System of the **Dr. Jorge P. Royeca Hospital (DJPRH), Local Government Unit of General Santos City**, for Calendar Years **2026–2027**.

In this regard, we hereby express our interest to participate in the following Consignment:

☐ **Consignment of Various Drugs and Medicines**
Consignment No. CN 2026-08-001

☐ **Consignment of Various Medical Supplies**
Consignment No. CN 2026-08-002

We understand that accreditation is a prerequisite for consideration as a prospective consignor and that submission of this application does not constitute a guarantee of award, contract, or inclusion in the final list of accredited consignors.

We hereby certify that our company is legally authorized and capable of supplying the required drugs, medicines, and/or medical supplies and that we shall comply with all applicable laws, rules, regulations, policies, and requirements of the **Local Government Unit of General Santos City, the Bids and Awards Committee, and the Dr. Jorge P. Royeca Hospital**.

For purposes of accreditation, we are submitting the required documentary requirements, including the following:

1. **PhilGEPS Certificate of Registration (Platinum Membership);**
2. **Statement of Single Largest Completed Contract (SLCC);**
3. **NFCC Computation or Committed Line of Credit (CLC);**
4. **Statement of all ongoing government and private contracts**, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the intended consignment;
5. **Joint Venture Agreement (JVA), if applicable**, or, in the absence of a JVA, duly notarized statements from all potential JV partners stating their intention to enter into and abide by the provisions of the JVA in the event that the prospective Consignor proceeds with a joint venture arrangement;
6. **Omnibus Sworn Statement;** and
7. **For foreign suppliers claiming eligibility by reason of their country's extension of reciprocal rights to the Philippines, certification from the relevant government office of their country** stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

We further undertake to provide such other documents, licenses, certifications, permits, product registrations, and supporting documents as may be required by the **Bids and Awards Committee (BAC)** in connection with the accreditation and implementation of the Consignment System.

We certify that all documents and information submitted in support of this application are **true, complete, and correct** to the best of our knowledge and belief. We likewise understand that any false statement, misrepresentation, or submission of falsified documents may constitute grounds for disqualification, denial/revocation of accreditation, and/or such other appropriate action under applicable laws, rules, and regulations.

We look forward to the opportunity to participate as an accredited prospective consignor for the **Dr. Jorge P. Royeca Hospital Consignment System for CY 2026–2027**.

Thank you.

Very truly yours,

[NAME OF COMPANY]

By:

_____
[NAME OF AUTHORIZED REPRESENTATIVE]
[Position/Designation]
[Contact Number]
[Email Address]

Company Address:
[Complete Address]