Republic of the Philippines
Local Government Unit of General Santos City
BIDS AND AWARDS COMMITTEE
GOODS AND CONSULTANCY SERVICES
City Hall, General Santos City

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INVITION TO BID FOR NGO PARTICIPATION FOR COOPERATIVE MONTH CELEBRATION 2023

The Local Government Unit of General Santos City, through the **LGU FUND CY 2023 and NGO/PO EQUITY** intends to apply the sum of **Two Million Five Hundred Thousand Pesos Only (2,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **23NGO-GSC-001 NGO PARTICIPATION FOR COOPERATIVE MONTH CELEBRATION 2023** Bids received in excess of the ABC shall be automatically rejected at bid opening.

ITEM NO.	DESCRIPTION OF ARTICLES	Total
1.	The Local Government of General Santos City (LGU-GSC) hereby invites all interested and qualified Non-Government Organization (NGO's) and People's Organization (PO's) to submit a proposal as partners in the implementation of the project. Name of project : Cooperative Month Celebration 2023 Project Description : Cooperative Month is celebrated in the entire country for the whole month of October to recognize and acknowledge the significant contributions of cooperatives to the economy of the country pursuant to RA No. 11502. Project Cost : P 2,500,000.00 LGUFund : P 2,000,000.00 NGO/PO Equity : P 500,000.00 Components of the project: a.1. **Institutional Events** These are the events that are directly relevant to the cooperative month celebration. *Common in all cooperative month celebration* Press presentation and community launching Grand opening ceremony Closing ceremony Trade Fair and Exhibit a.2**Variety Showcase** Competitions showcasing talents and skills relevant to the celebration, and non-competition events staged and managed entirely by the organizations or by major sponsors; a.3**Capability Building** These are activities that will provide primary cooperative learning opportunities through trainings, seminars and forum. 2. Manage funds provided for the projects in accordance with Philippine Accounting Standards and COA circulars 2007-001; 3. Generate additional funds for the projects through rent, fees or solicitation from sponsoring companies, organizations or individuals; submit corresponding reports to the city government as stipulated in the MOA.	2,500,000.00

The NGO/PO shall submit a Proposal or Application for funding addressed to the Chairperson – Bids and Awards Committee – Good and Consulting Services accompanied by the following documents:

1. Certificate of registration to Cooperative Development Authority (CDA);
2. Authenticated copy of the latest articles and by-laws of cooperative/ Articles of cooperation showing the incorporators/ organizers;
3. Audited FS for the past 3 years; If less than 3 years, financial reports for the years of operation and proof of the previous implementation of similar projects;
4. Disclosure of other business if any;
5. Work and Financial Plan (WFP) sources and details of proponent's equity participation in the project equivalent to 20% of the total project cost, which shall be in form of labor, land for the project site, facilities, equipment and the like, to be used in the project;
6. Complete project proposal duly approved/ signed by its officers;
7. List and/or photographs of similar projects previously completed indicating the source of funds for implementation, if any;
8. Sworn affidavit of the secretary of the organization signifying that none of its incorporators, organizers or officials is an agent of related up to the fourth (4^{th}) civil degree of consanguinity or affinity to the Officials of the Local Government Unit authorized to process and/or approved the proposal, MOA and release of fund;
9. Valid and current Mayor's Permit from the NGO's principal place of business;
10. Certificate of PhilGeps Registration;
11. Tax Payer's Identification Number;
12. Latest tax returns and tax clearance pursuant to Executive Order No. 398, s. of 2005;
13. Statement of all its ongoing and completed government and private contracts within the relevant period, where applicable, including contracts awarded but not yet started, if any in accordance with Section 23.1 (a) (iv) of the IRR of R.A. 9184;
14. Audited Financial Statements for the past three (3) years, stamped "received" by the BIR or its duly accredited and authorized institutions, showing, among others, its total and current assets and liabilities.

The Local Government Unit of General Santos City now invites bids for the PURCHASE OF **NGO PARTICIPATION FOR COOPERATIVE MONTH CELEBRATION 2023**. Delivery of the Goods is required on **the day of activity**. Bidders should have completed, within 3 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)

Applications for the accreditation and bidding will be conducted through open competitive bidding procedures using non-discretionary **"pass or fail"** criteria as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

The evaluation shall be conducted strictly in accordance with selection criteria as specified and shall be limited to NGO's and PO's as defined in the Appendix 14 of Revised IRR of the R.A. 9184 in relation to GPPB Resolution No. 12-2007 dated June 29, 2007. Accordingly, the project will only be awarded to the NGO/PO which meets the minimum qualification requirements and the specification for the project which can satisfactorily undertake the project at terms most advantageous to the beneficiaries, taking into consideration the cost effectiveness of the project.

To guarantee its faithful performance, the selected NGO/PO shall post a Performance Security upon the signing of the MOA in accordance with Section 39 of the Revised IRR of the R.A. 9184.

The LGU-GSC reserves the right to cancel and reject any or all proposals at any time prior to the contract award without incurring any liability to the affected Non-Government Organization (NGOs) and People's Organization (PO).

A complete set for bid proposal may be purchase by interested project partners starting **June 20, 2023 8:00 AM** from the address and website below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by GPPB, in the amount of **Php 2,000.00**. The procuring Entity shall allow the bidder to present its proof of payment for the fees either in person, or through electronic means.

Interest project partners must submit their manual proposal and other related documents at the office indicated below on or before **June 29, 2023 12:00 PM,** late bids shall not be accepted.

Bid Opening shall be on **June 29, 2023 2:00 PM** at the given address below. Bids shall be opened in the presence of the

bidders representative who choose to attend the activity.

The Local Government Unit of General Santos City reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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RONNIE A. YMBONG, REA
Chairperson, BAC - Goods and Consulting Services